



## **PARTNERSHIP BOARD MEETING**

to be held at Skelton Civic Hall on

**Wednesday May 17<sup>th</sup>. 2017 at 2:00pm**

### **AGENDA**

#### **THE FIRST PART OF THIS MEETING WILL BE THE ANNUAL GENERAL MEETING**

1. Apologies
2. To elect the Officers of the Partnership Board
  - i) Chair
  - ii) Vice Chair
  - iii) Secretary

### **MAIN AGENDA**

3. Minutes of previous meeting held 12<sup>th</sup> April 2017
4. Matters arising not covered on the Agenda
5. Action Reports

#### Activity Statement

- Activity Statement 1 –Tees Archaeology – Report on Earthworks Survey
- Activity Statement 6 - Sports & Gala Day- report of progress
- Activity Statement 8 – Progress with mosaic trail

Evaluation -Footfall Survey & User Survey

[www.skeltontownscapeheritage.org.uk](http://www.skeltontownscapeheritage.org.uk)



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## Public Realm

- Pre-contract issues & Contract Programme (attendance by Seymour) (15.00)
- Community Mosaic Setting planning application
- Progress with Mosaic Design & Production
- Progress with Pay phone removal

Legal consultation with freeholders and shopkeepers & Building Design Progress & Programme

## 5. Financial Report

- Fund Raising
- Financial Report No. 10 to 30<sup>th</sup> April 2017
- Recovery of contributions

## 6. Programme

- Programme Action Plan – Four Month Rolling Programme to August 2017

## 7. Items for Report, Endorsement or Decision

- None

## 8. Risk Register

- Risk Register 7: Items to note and to add, if any

## 9. Website Update

## 10. Any Other Business

## 11. Date of Next Meeting

14<sup>th</sup> June 2017 - 2.00 pm in the Skelton Civic Hall.

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