



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 14th June 2017 in Skelton Civic Hall

Present: Angus McDonald (Chair), Anthony Harding (Lead Applicant), Pam Batts (Skelton Villages Civic Pride), Anthony Wharton (Skelton and Gilling Estates), Audrey Kirby (Church Representative), Rita Lawson (Tees Valley Rural Community Council), Darren Edmonds (Place Investment Manager, Redcar & Cleveland Borough Council R&CBC), Jo Fearey (Community Development Officer, Redcar & Cleveland Borough Council), Dr Michael Betterton (Residents Representative) and Julia Hedges (Skelton Villages Civic Pride)

In Attendance: John Haw (Project Manager)

1. Apologies: Peter Appleton (Methodist Church Representative)

2. Minutes of the previous meeting on 17th May 2017

The minutes of the previous meeting were agreed

3. Matters arising not covered on the Agenda

Item 4 (i) – Letter from the Chair regarding the vacant Board position of Owner/Tenant representative. AH offered to speak Mrs King.

4. Action Reports

Public Realm

JH reported that there had been an early delay in delivering paving materials. This was resolved within three days. It was also noted that the siting of the tree planting positions had been compromised due to non-identified underground utility services.

JH advised the Board that this may cause a revision of the number and siting of the trees.

It was noted that a letter was delivered to the Skelton & Gilling Estates office alleging possible occupation of the contractor's site by traveller's caravans. The overall progress of the work is good apart from a one day delay due to bad weather.

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Progress of the Mosaic Panel Design & Production

A revised draft of the panel design was circulated incorporating comments from Skelton History Group.

The amended design was agreed.

Planting

PB reported that Wilkinson's Garden Services have been informed of a possible start date of early September 2017 for the planting of the new Mosaic wall flower bed.

HLF Clawback Issues & Meeting

JH reported that only two out of eleven owners have agreed to proceed with Building Project work on their properties, due to the HLF clawback conditions. JH informed the Board that as a result he had contacted many other Townscape Heritage (TH) project managers across the country to seek their experiences on this issue. It would appear that other groups are experiencing similar problems and concerns for take up by owners.

It was noted that despite the HLF stating that there was no alternative on this issue, it would appear not to be the case in other areas. JH showed that project monitors.. *(Section deleted on the grounds of confidentiality)* ...have advised their schemes on alternative approaches to clawback arrangements. JH informed the Board that he envisaged a positive outcome to this matter following the planned meeting with HLF scheduled for 22.6.17.

(Section deleted on the grounds of confidentiality).

Building Design & Progress

JH reported on a meeting with Design architects on our position with the low take up by owners. He stated that this is likely to result in a delay to the Phase 1 programme commencement until early in 2018.

ACTIVITY STATEMENT

Archaeology – Activity 1

The Earthworks survey was completed on 19th May 2017, the initial report is due in early July 2017. Robin Daniels would be invited to report to the Board. JH reported that there had been delays in removing the site offices by the contractor. He expressed his concerns regarding the good relationship with the tenants being compromised by this issue.

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Activity Statement 6 – Historic Sports Day

AH reported on a further public meeting arranged by PB on 3.6.17 in the Civic Centre which resulted in no attendance by any of the village sports groups representatives, despite the event being given extensive publicity. JF reported that several sports groups had expressed a previous interest in the event. As a result, PB has stated that she does not wish to continue participation in this venture.

It was noted that a bid for funding from the Peoples Health Trust had been unsuccessful.

RL informed members of the criteria for potential bids to the Big Lottery in relation to a joint bid with North Skelton. It was also suggested that an approach to the Big Local fund be sought. RL agreed to investigate the possibility.

It was agreed to delay any decision on the future viability of this event until the next meeting.

Activity 8 – Mosaic Trail Project

JF reported that 12 mosaic designs have been completed with participation from Freebrough School students and at SVCP coffee mornings, 'Sharpen your Mind' group and the 'Thursday Girls' meeting. There had been input from 111 individuals across all age groups. It is expected that installation will be in July 2017, following negotiation and agreement with property owners.

JF reported that the positioning of the mosaic for the Old School is being revised to achieve maximum visibility for passing visitors and Skelton History Group will compose details of each building identified for mosaic siting. DE advised the Board on the potential requirement for 'advertising consent' by R&CBC. It is anticipated that this may be achieved without payment of any fee

Evaluation – Footfall and User Survey

JH reported on progress with processing data from more than 80 survey sheets.

RL agreed to offer the availability of support to assist in completing the work.

5. Financial Report

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Fund Raising- JH advised on a possible bid to Sirius Minerals plc for funding. He identified a potential conflict with HLF in respect of a 'double funding' issue. The Board were informed of the possible retention of contingency funds towards meeting the £9,000 shortfall in overall project funding.

Financial Report No.11 to 31st May 2017 – The report was circulated. JH explained the claims and spending to date. It was noted that the value of volunteer input had exceeded projections for another month.

Recovery of Contributions – DE reported on arrangements to recover funds held by SVCP to be electronically transferred to R&CBC to meet claims.

6. Programme – The updated four month Rolling Programme to September 2017 was circulated.

HLF Annual Report – JH reported that he was compiling the report, he stated that the timing of the submission of the report may require approval of the Board prior to the next meeting.

7. Items for Report, Endorsement or Decision - None to report.

8. Risk Register

Building works – agreed to update for HLF 'clawback' impact on owner take-up.

The resultant effect on owner take up has been informed to HLF.

9. Website Update – Nothing to report in absence of PA.

It was noted that a rumour circulating on 'Facebook' regarding the introduction of parking charges in Skelton is untrue.

10. Any Other Business – No other business

11. Date of next meeting – Wednesday 19th July 2017

Meeting closed at 15.15

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