



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 19th July 2017 in Skelton Civic Hall

Present: Angus McDonald (Chair), Anthony Harding (Lead Applicant), Pam Batts (Skelton Villages Civic Pride), Anthony Wharton (Skelton and Gilling Estates), Rita Lawson (Tees Valley Rural Community Council), Jo Fearey (Community Development Officer, (Redcar & Cleveland Borough Council), Dr Michael Betterton (Residents Representative) and Julia Hedges (Skelton Villages Civic Pride), Lawrence Kerrigan (Place Investment Officer, R&CBC)

In Attendance: John Haw (Project Manager)

1. Apologies: Peter Appleton (Methodist Church Representative)
Audrey Kirby (Church Representative)
Darren Edmends (Place Investment Manager, Redcar & Cleveland Borough Council)

2. Minutes of the previous meeting on 14th June 2017

The minutes of the previous meeting were agreed.
On request of the HLF, it was also agreed to redact the comment by AH in relation to the performance of the Project Monitor in any circulated minutes.

3. Matters arising not covered on the Agenda

There were no matters arising.

4. Action Reports

HLF Clawback Issues & Meeting in Newcastle on 22nd June 2017

JH reported on the meeting in Newcastle with HLF in relation to 'clawback issues'. The outcome of discussions resulted in the HLF instructing the Project Monitor to inform Skelton Townscape Heritage that we may re-engage with property owners to progress negotiations on the basis of the 'Dudley Model'. This approach only requires clawback if there is a resultant increase in value when work is completed.

JH was thanked for his efforts in achieving this outcome.

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HLF Monitoring Session 13th July 2017 (by telephone conference)

JH reported that the Annual Report was accepted without comment. It was accepted that progress with the Project was going forward without problem. The Monitor wished success to the Project.

Public Realm

JH reported that overall progress of the work is good apart from a delay due to poor weather and re-siting of the trees due to unidentified services under the paving.

(Subsequent Section deleted on the grounds of confidentiality)

Progress of the Mosaic panel Design & Production

It was reported that work on the wall in front of the 'Old Institute' site for the mounting of the mosaic panel was close to completion.

JF informed the meeting that 'listed building consent' for placement of some of the panels forming part of 'the mosaic trail' was progressing and completion was expected by the end of August 2017.

PB reported that the mosaic designers are ready to begin work on the main panel and she agreed to write to the Parish Council in respect of arranging an 'official unveiling' with the possibility of Skelton Silver Band present.

PB has also contacted Wilkinson's Garden Services to agree a date for planting in the mosaic flower bed.

Building Design Progress and Programme

JH reported that he had contacted all owners and that two were not likely to re-engage, however all other owners are viewed as likely participants following the change in 'clawback arrangements'.

A revised list of re-engaged owners will be shortly completed.

JH informed the Board that the restored programme could begin February 2018.

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ACTIVITY STATEMENT

Archaeology – Activity 1

The report of the Earthworks survey completed on 19th May 2017, is now expected in August 2017. Robin Daniels will be invited to report to the Board.

Activity Statement 6 – Historic Sports Day

AH stated that there had been no further progress or contacts.

It was agreed that JH will produce a draft final communication to all sports groups to seek mutually convenient meetings.

Activity 8 – Mosaic Trail Project

It was reported that close to £4,000 value of volunteer time input has been recorded in the preparation of the project.

5. Financial Report

Fund Raising - Nothing additional to report. A bid for funding to Sirius Minerals plc is being prepared.

Financial Report No.12 to 30th June 2017 – The report was circulated. JH explained the claims and spending to date. It was noted that the value of volunteer input had exceeded projections for another month.

(Section deleted on the grounds of confidentiality)

Recovery of Contributions – Arrangements to recover funds held by SVCP to be electronically transferred to R&CBC to meet claims is now in place.

6. Programme

The updated four month Rolling Programme to October 2017 was circulated. JH reported that it is envisaged that delays encountered in respect of 'clawback negotiations' account for much of delays indicated,

7. Items for Report, Endorsement or Decision

HLF Annual Report previously submitted to HLF for review. **This was endorsed without comment.**

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Asbestos Survey – A management asbestos survey of scheme properties prior to any work commencing. **This was agreed.**

A quotation of £1195 for this was tabled. **This was approved.**

Next Meeting Dates – 16th August 2017, 6th September 2017, 15th November 2017 and 13th December 2017. **These were agreed.**

8. Risk Register

The updated Risk Register was circulated.

9. Website Update – A graphic report was circulated showing a reduction in site contacts.

10. Any Other Business – JH reported that Public Realm sub-contractor white lining will be undertaken on Thursday 27th July 2017. This will require vehicles to be removed early on that day. Barriers will be erected from late on Wednesday 26th July 2017.

11. Date of next meeting – **Wednesday 16th August 2017 at 14.00**

Meeting closed at 15.35

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