



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 11th October 2017 in Skelton Civic Hall

Present: Angus McDonald (Chair), Anthony Harding (Lead Applicant), Anthony Wharton (Skelton and Gilling Estates), Peter Appleton (Methodist Church Representative), Pam Batts (Skelton Villages Civic Pride), Julia Hedges (Skelton Villages Civic Pride), Jo Mead (Community Development Officer, Redcar & Cleveland Borough Council) Lawrence Kerrigan (Place Investment Officer, R&CBC), Audrey Kirby (Church Representative),

In Attendance: John Haw (Project Manager)

1. Apologies: Dr Michael Betterton (Residents Representative), Darren Edmends (Place Investment Manager, Redcar & Cleveland Borough Council) and Rita Lawson (Tees Valley Rural Community Council),

2. Minutes of the previous meeting on 6th September 2017

The minutes of the previous meeting were agreed.

3. Matters arising not covered on the Agenda

There were no matters arising.

4. Action Reports

Public Realm

Contract Progress and Cost Issues

JH outlined the outstanding issues, including those relevant to the issuing of the Certificate of Completion to Seymour's. The major issue is the reinstatement of the planting in the area at the foot of The Hills. The horticulture sub-contractors have not supplied viable planting to an acceptable standard.

Balance omitted on grounds of commercial confidentiality

Progress of the Mosaic Design & Production

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The National Lottery**
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JH reported that the installation of the first phase of the Mosaic trail plaques is nearing completion. There is one outstanding plaque requiring building consent prior to installation.

JM informed members that the draft design of the interim leaflet describing each plaque has been produced. This was tabled at the meeting.

Planting

PB reported that the planting of the main Mosaic bed will be completed by the end of October 2017.

Building Design Progress and Programme

JH reported that following re-engagement with the owners of 72, 72a, 89, 109, 115 and 117, work on final designs was proceeding towards submitting applications for planning permission for the six properties.

To date planning submissions have been made for 72/72a and 109.

It is forecast that the tendering process for the works will commence in November 2017 with an expected start on site during February 2018.

The work is expected to take 12-18 weeks in total.

JH stated that he had made fresh communications with the Co-Op regarding their inclusion in the scheme. He also reported that at the beginning of the STH Development Plan there were no vacant properties on the High Street. The current situation is there are now 4 empty premises awaiting sale or lease.

ACTIVITY STATEMENT

Activity Statement 3 - Oral History

JH reported that the pre-commissioning meeting with Diane Marlborough (Teesside University) and Robin Daniels (Tees Archaeology) is now arranged for 18.10.17 to agree the methodology for the programme.

Activity Statement 4 – Snapshot in Time

The second phase of the programme was completed between 11th and 15th September 2017. The activity led by Robin Daniels (Tees Archaeology) completed coverage of the High Street and Village Green areas.

Activity Statement 6 – Historic Sports Day

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AH reported that arrangements for representatives from the Red-Wyverns Medieval re-enactment group to visit the proposed site are scheduled for 7.1.18. It is intended to reconvene the organising group to discuss infrastructure arrangements and budgeting for this event.

Activity Statement 8 – Mosaic Trail Project

The first 13 mosaic plaques have been completed, 10 are installed. One plaque is awaiting building consent, prior to installation.

5. Financial Report

Fund Raising - There were no further details of fund raising.

Financial Report No.15 to 30th September 2017 – The report was circulated.

JH explained the claims and spending to date. It was noted that there was a marked increase in spending due to invoices for payments for the Public Realm contract and the valuable role of R&CBC in covering the cash flow, prior to recovery from HLF. Currently this amounts to approximately £171,000.

AH requested if there was a possibility of transferring budget underspends in one area in support of other areas of agreed activities. It was noted that this would need to be agreed with HLF prior to any action

6. Programme

The updated four month Rolling Programme to January 2018 was circulated. JH reported on the progress of Building works

7. Items for Report, Endorsement or Decision

The Board were requested to endorse a decision for Authority to seek additional sums from HLF agreed at the outcome of negotiations with Seymour's contractors in respect of the Public Realm work.

JH reported that the notice had been received from HLF which agreed the modified arrangements for 'Clawback' in respect of any repayment of grants incurred through the early sale of properties. The modifications substantially reduce any potential repayments in the ten year period after completion of work.

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8. Risk Register

There were no new issues to add.

9. Website Update – PA reported a continued increase in web activity. It was noted that the website is being updated as progress with the project schemes are completed.

10. Any Other Business

There were discussions regarding increasing publicity of the STH scheme.

PB reported that Mr and Mrs Gorman had consented to have mosaic plaque erected on 85 High Street.

PB asked when the removal of the stone planter outside of the Wharton Arms, would be removed by R&CBC, as agreed.

11. Date of next meeting – Wednesday 15th November 2017 at 14.00

Meeting closed at 15.15

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