



PARTNERSHIP BOARD MEETING

to be held at Skelton Civic Hall on

Wednesday December 13th. 2017 at 2:00pm

AGENDA

1. Apologies
2. Minutes of previous meeting held 15th November 2017
3. Matters arising not covered on the Agenda
4. Evaluation – Annual Assessment Report (*Geoff Edge of Geonomics in attendance to present report*)
5. Action Reports

Public Realm

- Contract Final Account
- Community Mosaic – Interpretive Plaque
- Planting issues

Building Design Progress & Programme

- Report on Procurement & Timetable
- Report of Progress with Phase 2

Activity Statement

- Activity Statement 3 – Oral Memories – Report on progress
- Activity Statement 6 - Sports & Gala Day – Next steps
- Activity Statement 8 – Progress mosaic trail 2

www.skeltontownscapeheritage.org.uk

**Funding raised by
The National Lottery**
and awarded by the Heritage Lottery Fund





6. Financial Report

- Budget Report
- Financial Report No. 17 to 30th November 2017
- Fund Raising

7. Programme

- Programme Action Plan – Four Month Rolling Programme to March 2018

8. Items for Report, Endorsement or Decision

- Endorsement of Public Realm Final Account
- Submission of Annual Assessment
- Cost of Interpretive Plaque

9 Website Update

10. Risk Register

- Risk Register 11 - Items to note and to add, if any

11. Any Other Business

12. Date of Next Meeting

17th January 2018 - 2.00 pm in the Skelton Civic Hall.

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