



## **PARTNERSHIP BOARD MEETING**

to be held at Skelton Civic Hall on

**Wednesday January 17<sup>th</sup>. 2018 at 2:00pm**

### **AGENDA**

1. Apologies
2. Minutes of previous meeting held 13<sup>th</sup> December 2017
3. Matters arising not covered on the Agenda
4. HLF Monitoring Meeting, 9<sup>th</sup> January 2018
  - Claim & Progress Report
  - Clawback & Legal Documentation

#### 5. Action Reports

##### Public Realm

- Contract Final Account
- Community Mosaic – Interpretive Plaque
- Planting issues

##### Building Design Progress & Programme

- Report on Procurement & Timetable
- Report of Progress with Phase 2

##### Activity Statement

- Activity Statement 3 – Oral Memories – Report on progress
- Activity Statement 6 - Sports & Gala Day – Report on progress
- Activity Statement 8 – Progress mosaic trail 2

[www.skeltontownscapeheritage.org.uk](http://www.skeltontownscapeheritage.org.uk)

**Funding raised by  
The National Lottery**  
and awarded by the Heritage Lottery Fund





6. Financial Report

- Financial Report No. 18 to 31st December 2017
- Fund Raising

7. Programme

- Programme Action Plan – Four Month Rolling Programme to April 2018

8. Items for Report, Endorsement or Decision

- Recommendations regarding selection of contractor for Building Façade Works Phase 1.

9 Website Update

10. Risk Register

- Risk Register 12 - Items to note and to add, if any

11. Any Other Business

12. Date of Next Meeting

14<sup>th</sup> February 2018 - 2.00 pm in the Skelton Civic Hall.

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