



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 14th March 2018 in Skelton Civic Hall

Present: Angus McDonald (Chair), Anthony Harding (Lead Applicant, Anthony Wharton (Skelton and Gilling Estates), Pam Batts (Skelton Villages Civic Pride), Dr Michael Betterton (Residents Representative), Darren Edmonds (Place Investment Manager, Redcar & Cleveland Borough Council), Jo Mead (Community Development Officer, R&CBC), and Audrey Kirby (Parish Church Representative).

In Attendance: John Haw (Project Manager)

1. Apologies: Julia Hedges (Skelton Villages Civic Pride), Peter Appleton (Methodist Church Representative, Rita Lawson (Tees Valley Rural Community Council and Lawrence Kerrigan (Place Investment Officer Lawrence Kerrigan (Place Investment Officer, R&CBC)

2. Minutes of the previous meeting on 14th February 2018

The minutes of the previous meeting were agreed subject to an amendment of Item 4. Action Reports – Activity 8 – Mosaic Trail Phase 2.

The property at 14 North Terrace remains under consideration for the placement of a plaque.

3. Matters arising not covered on the Agenda

There is an item relating to the meeting of 17th January 2018 – Financial Report.

An amendment to the Finance Report was circulated to members.

This showed changes relating to the Building Façade Works Phase 1 costs.

JH reported that the changes in costs will not change the total contract value agreed earlier.

It was agreed to add the amended paper to the minutes of 17th January 2018.

4. Action Reports

Building Façade Works Phase 1

Procurement Progress & programme Issues – The contract for works to be carried out by Quadriga Ltd will be agreed shortly. The contract duration will be 157 days, with work due for completion on 9.11.18.

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JH reported that individual work has been identified for each property on a provisional basis. Liaison will take place with each owner prior to the commencement of any work.

JH reported that No. 83 High Street will be included in the scheme, the work involving closure to be carried out around the August Public Holiday weekend.

HLF Clawback & Legal Documentation - JH reported that the letter from R&CBC agreeing in writing that they will not claim any clawback in the event of any property sales after work is carried out, has been sent and agreed with the HLF. This will allow progress with the scheme

JH stated that legal agreement documentation has been delivered to each owner in Phase 1 of the scheme. This shows details of their position in the works programme.

The signed agreements have been requested for return by 23.3.18 without further amendment.

HLF POTG Submission. – JH reported that the completed POTG documentation had been submitted to HLF and receipted. It is expected that this will be signed off by the HLF Regional Director in the week beginning 19.3.18.

Liaison issues with owners and tenants –

As described above.

Building Façade Works Phase 2

Report on developments with the Co-op – JH reported that JH, PB, PA and AH had attended the meeting of the Regulatory Committee of R&CBC on 15.2.18. at which it was agreed to defer a decision on the planning agreement for the Co-op to enter discussions with the Project.

JH expressed disappointment regarding the actions of the Planning Officer in relation to the handling of this decision.

JH reported that he had conflicting reports from Co-op officials regarding possible progress. It became apparent that Co-op had requested R&CBC Planning officers to further their application without any consultation and the application was subsequently approved by the Regulatory Committee.

JH described an approach to the office of the Chief Executive of the Co-op Food Division. The outcome is that all façade works by the Co-op have been suspended and consultation will take place when a decision to resume work is made.

General Progress with Phase 2 – Nothing to report

Activity Statements

Activity 1 - Boroughgate Archaeology – JH reported that volunteer registrations are increasing. Arrangements for the full day presentation

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planned for 15th May 2018 are progressing and a meeting with the tenant farmer will be arranged to confirm agreement for access to the site. The set-up arrangements of the excavation phase of the scheme will be carried out in the week starting 18th June 2018 and the work to commence on Monday 25th June 2018. A public open day will be held on Sunday 1st July 2018.

It was confirmed that a shuttle bus service will be arranged from the village using a vehicle hired from TVRCC.

Activity 3 – Recorded Memories Project – JH reported on a meeting with Dr. Joan Heggie from Teesside University to discuss identifying and agreeing the destination for the archiving of recordings.

Dr Heggie advised that an approach Teesside Archive may be the best course in the first instance but agreed to provide further information to assist our objective.

Activity 6 – Medieval Re-enactment Sports Day – AH reported on the response received from Skelton Football Club refusing permission to use the De Brus field site.

AH proposed that the event be cancelled in respect of this decision and The Red Wyverns group be informed at the earliest opportunity. JH reported that a further meeting of the organising group had been arranged for 15.3.18. PB and AH stated that they would not attend this meeting. JM and MB proposed that an approach to Red Wyverns should be made regarding the possible use of the Station Road sports field. The response of Red Wyverns would be reported to the Chair to agree further actions. AH stated that he believed that there are insufficient resources to effectively manage the Station Road site for this event.

Activity 8 – Mosaic Trail Phase 2 – Progress Report

JM reported that consideration of Cleveland House, 14 North Terrace known as 'The Gas House' will remain for possible inclusion in the scheme. Not as reported in the previous minutes. It was noted that there are currently 9 designs awaiting consideration for Phase 2 of the scheme.

5. Finance Report

The Financial Report No.20 to 28.2.18 was circulated.

The total spend on the Project to date is £354,901 and JH explained the movements in spending for the last month.

6. Programme Action plan – Four Month Rolling Programme to June 2018

The Programme documents were circulated.

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Co-Op Issues – JH reported on the current stance of the Co-Op representatives in relation to the proposed fascia design and the classification of a potential high risk for scheme.

7. Items for Report, Endorsement or Decision

Items for Decision by the Board

1. To agree the following dates for Board Meetings going forward :-

16th May 2018

13th June 2018

11th July 2018

15th August 2018.

2. Report by the Lead Applicant

AH gave notice of his decision to retire from the Board in July 2018. AH stated that the last meeting he will attend is 11th July 2018.

Members recorded their thanks for the work carried out by AH.

There were no Financial items requiring decision by the Board.

8. Website Update

PA provided an update of use of the site. It was noted that there was a reduction in recent usage. It was believed there would be renewed use following the announcement of new activities.

9. Risk Register

There were no items to add.

10. Any Other Business

DE announced that he was leaving his post at R&CBC and this would be his last meeting.

DE was thanked for his contributions and support for the Project.

11. Date of Next Meeting

The next meeting will be on 11th April 2018 at 14.00 in the Skelton Civic Hall.

The meeting closed at 15.27

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