



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 11th July 2018 in Skelton Civic Hall

Present: Angus McDonald (Chair), Peter Appleton (Methodist Church Representative, Vice-Chair), Anthony Wharton (Skelton and Gilling Estates), Pam Batts (Skelton Villages Civic Pride), Jo Mead (Community Development Officer, R&CBC), Julia Hedges (Skelton Villages Civic Pride), Janice Wilson (Skelton Villages Civic Pride), Audrey Kirby (Parish Church Representative), Lawrence Kerrigan (Place Investment Officer, R&CBC) and Dr Michael Betterton (Residents Representative).

In Attendance: John Haw (Project Manager)

1. Apologies: Rita Lawson (Tees Valley Rural Community Council),

2. Minutes of the previous meeting on 13th June 2018

The minutes of the previous meeting were agreed.

3. Matters arising not covered on the Agenda

There were none.

4. Action Reports

Public Realm

Public Realm – The Hills. JH reported that Southern Green (Public Realm consultants) had reviewed the scheme and its planting. A proposal for an upstand kerb to better contain soil had been sent to Seymour's. The cost was viewed as excessive and RCBC's DLO had been asked to cost the work themselves. There had still been no response from "Stitches" in respect of the damage caused by their scaffolders.

The Bollards damaged by an Arriva Bus and outside the Co-op foodstore had been replaced. problem

www.skeltontownscapeheritage.org.uk

**Funding raised by
The National Lottery**
and awarded by the Heritage Lottery Fund



Building Façade Works Phase 1

Contract Progress & programme Issues – JH reported that 72 and 72A High Street still required some final snagging to be undertaken. JH reported on the difficulties encountered in respect of the bay window at 117, High Street.

Building Façade Works Phase 2

Report on developments with the Co-op – JH reported that the meeting with Astley's, consultants to the Co-op, had taken place. A revised scheme was to be submitted to the Project for comment.

General Progress with Phase 2 – JH reported on the list of properties which will hopefully comprise Phase 2. He also reported progress with 103, High Street following the survey & design meeting.

Activity Statements

Activity 1 - Boroughgate Archaeology – PA reported the Dig had taken place successfully over the end of June and beginning of July. The volunteer input had been impressive. The public Open Day took place on Sunday 1/7, JH driving the "Park & Ride" Bus from TVRCC, ably assisted by PB and AM. The "finds" were predominantly pottery rather than bones. The Board recorded its thanks to Miss Bainbridge, the tenant of Back Lane Farm.

The follow-up to the Dig will include a "Finds Wash & Mark" Session, a public lecture and a stall at the Heritage Event. JH indicated that he would now start to consult with Tees Archaeology regarding Activity 2, the Boroughgate Interpretation panels.

Activity 3 – Recorded Memories Project – JH reported that three interviews had been completed to date. PA indicated a potential further interviewee to be added to the list.

Activity 6 – Medieval Re-enactment Event – JH reported that, following the Chair's letter to the RCBC Chief Executive, approval of the Event Plan had been received. Additional "acts" were being considered, including a Jester.

Publicity. - MB reported on the work so far undertaken to publicise the Event, including posters.

Rota. It would now be necessary to populate the circulated Marshals' rota with volunteers. JW expressed concern over the security of cash deposits from the Event over the weekend. AW offered the use of the Castle safe to secure the cash.

Activity 8 – Mosaic Trail Phase 2 – Progress Report - JM reported that a School, with 96 children attending. The mosaics are now with Helen & Derek

for completion. All owners for Phase 2 have now confirmed but the specific locations will need to be agreed for each mosaic.

Helen & Derek will be running a session in the marquee at the Heritage Event.

Preliminary thought can then be given to the design of the final Trail leaflet.

5. Finance Report

The Financial Report No.24 to 30.6.18 was circulated.

The total spend on the Project to date is £410,813 and JH explained the movements in spending for the last month. RCBC has contributed £73,597 to date and was currently carrying an additional £49,020 in cash flow support to the Project. Non-Cash contributions stood at £8,865 and volunteer time at £105,395, the significant increase over the previous month resulting from the first week of the Boroughgate Dig.

HLF Claim – The Quarterly Claim of £25,822 to HLF was noted.

Remainder omitted on the grounds of confidentiality

6. Programme Action plan – Four Month Rolling Programme to August 2018

The Programme documents were circulated and noted.

7. Items for Report, Endorsement or Decision

There were no Items for Decision by the Board

8. Website Update

PA provided an update of use of the site. It is planned to publicise the Heritage Event by a rolling programme of material on the Website and on Facebook.

9. Risk Register

It was agreed to add the risks attendant upon the HLF approval process for Budget changes.

10. Any Other Business

1. A proposal that the History Group would produce a building by building “mosaic history” was discussed and supported.
2. It was agreed to send Heritage Event information for publication in the Parish magazine.
3. There was still a need to find someone willing to act as Board Secretary.

15. Date of Next Meeting

The next meeting will be on 15th August 2018 - 2.00 pm in the Skelton Civic Hall.

The meeting closed at 15.40