



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 10th October 2018 in Skelton Civic Hall

Present: Angus McDonald (Chair), Peter Appleton (Methodist Church Representative, Vice-Chair), Anthony Wharton (Skelton and Gilling Estates), , Janice Wilson (Skelton Villages Civic Pride), Pam Batts (Skelton Villages Civic Pride), Julia Hedges (Skelton Villages Civic Pride), Dr Michael Betterton (Residents Representative), Jo Mead (Community Development Officer, R&CBC), Audrey Kirby (Parish Church Representative), and Lawrence Kerrigan (Place Investment Officer, R&CBC)

In Attendance: John Haw (Project Manager)

1. Apologies: Rita Lawson (Tees Valley Rural Community Council),

2. Minutes of the previous meeting on 12th September 2018

The minutes of the previous meeting were agreed.

3. Matters arising not covered on the Agenda

There were none.

4. Consideration of Complaint

The Board were advised a complaint had been received. Following discussion, no action was required.

5. HLF Materials Concerns – Status report

JH reported that, following discussions with owners and tenant, the door to 83, High Street would be replaced with hardwood. Jo King, owner of 72 and 72A, High Street now wished to retain her composite doors (three in total), whilst Jean Crocker, owner of 115 and 117, High Street (four in total) had not reached a decision. Cost implications would be reported to a future meeting.

www.skeltontownscapeheritage.org.uk

**Funding raised by
The National Lottery**
and awarded by the Heritage Lottery Fund



6. Action Reports

Public Realm

Public Realm – The Hills. JH reported that Seymour's had replaced all the planting prior to the End of Defects Period Inspection, thus obviating the need to have Wilkinson's carry out any work.

LK circulated a sketch initial proposal from RCBC. Following discussion, it was agreed to hold an on-site meeting with JH, LK and other appropriate RCBC officers together with SVCP officers to discuss options.

RCBC were considering a one-off offer to clear the bank and cut the hedges to the adjoining property.

SVCP would endeavour to contact the owner of the adjoining property regarding possible bulb planting on the bank.

Building Façade Works Phase 1

Contract Progress & programme Issues –JH and LK reported on the on-going issues and problems with contractor progress and performance and the steps being taken to rectify these.

Building Façade Works Phase 2

Report on developments with the Co-op – No further progress had been made.

General Progress with Phase 2 – JH reported that proposals had been submitted for planning consent for 103, High Street. Harris Irwin had produced proposals and submitted these to the owners of 113 and 123 High Street for consideration. The new owner of 97, High Street (Project Office) had visited and was anxious to join the scheme. A design meeting was being set up with Harris Irwin.

Activity Statements

Activity Statement 2 – Boroughgate Interpretation Panels

JH reported that a meeting with a potential designer in Hexham had taken place on 26th September. A Brief is presented for consideration under Agenda Item 9 below.

Activity 3 – Recorded Memories Project – JH reported that this was being progressed through the autumn.

Activity Statement 5 - Skelton Heritage Booklet

JH reported he would hope to prepare a Brief for either the November or December Board.

Activity 8 – Mosaic Trail Phase 2 – Report on Progress- JM reported that erection of Phase 2 would commence the next week. The application for Listed Building is in preparation. JM reported that the mosaic artists would hold their unit price at £250 if any further mosaics were required. JM also reported that it had been agreed to replace the old “scissors” mosaic on the barber shop at 119, High Street.

7. Finance Report

The Financial Report No.27 to 30.9.18 was circulated.

JH reported on movements in spending for the last month. RCBC has contributed £88,306 to date and was currently carrying an additional £85,617 in cash flow support to the Project. Non-Cash contributions stood at £10,088 and volunteer time at £144,475.

Budget Issues. JH reported that further email exchanges the HLF Casework Manager, Ellen Creighton had not resulted in any movement on the Budget by HLF. JH was authorised to write further to HLF, pressing the case. It was noted that the next monitoring meeting was to be held on 24th October

8. Programme Action plan – Four Month Rolling Programme to January 2018

The Programme documents were circulated and noted. Concerns were expressed over the implications of HLF’s delay in approving the budget.

9. Items for Report, Endorsement or Decision

The Board approved the Brief for Activity 2 – Interpretation Boards at a cost of £4,500.

10. Website Update

PA provided an update of use of the site. He reported that usage during the month had been quiet.

11. Risk Register

The risk changes attendant upon the HLF approval process for Budget changes were agreed.

12. Any Other Business

1. PB indicated her intention to resign as Lead Applicant once a replacement had been identified.

2. LK reported that the power company contractors would be required to replace the scoria blocks removed on Coniston Road.

13. Date of Next Meeting

The next meeting will be on 14th November 2018 - 2.00 pm in the Skelton Civic Hall.

The meeting closed at 15.40