



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 13th February 2019 in Skelton Civic Hall

Present: Angus McDonald (Chair), Peter Appleton (Methodist Church Representative, Vice-Chair), Rita Lawson (Tees Valley Rural Community Council), Pam Batts (Skelton Villages Civic Pride & Lead Applicant), Audrey Kirby (Parish Church Representative), Anthony Wharton (Skelton and Gilling Estates), Janice Wilson (Skelton Villages Civic Pride), Jo Mead (Community Development Officer, R&CBC) and Lawrence Kerrigan (Place Investment Officer, R&CBC).

In Attendance: John Haw (Project Manager)

1. Apologies: Julia Hedges (Skelton Villages Civic Pride), Dr Michael Betterton (Residents Representative)

2. Minutes of the previous meeting on 16th January 2019

The minutes of the previous meeting were agreed.

3. Matters arising not covered on the Agenda

A correction was made to the minutes of 12th December 2018. Peter Appleton had appeared twice in the attendance list.

4. HLF Issues

Materials Concerns – Status report

JH reported that there was no change since the last Board meeting. Deductions had been made in the January claim to HLF in respect of 72 and 72A, High Street.

5. Action Reports

Public Realm

www.skeltontownscapeheritage.org.uk

**Funding raised by
The National Lottery**
and awarded by the Heritage Lottery Fund



Public Realm – The Hills

A cost for the alternative scheme was now available. It was noted that it was not likely that HLF would underwrite this work. It was suggested that SVCP bid for NAP/Councillors' allocations for this work.

Building Façade Works Phase 1

Contract Progress & programme Issues – JH reported on the remaining Phase 1 snagging, including floor covering for 109, High Street. The use of a local firm was suggested.

79 High Street – Planning consent and a Highway stopping up order were awaited.

Building Façade Works Phase 2

Report on developments with the Co-op and Land adjoining– JH reported no further contact had been forthcoming from the Co-op.

The land adjoining had now been transferred to RCBC. Although some funding might be found for site investigation, capital funding to create a car park and provide toilets would have to be part of a bid to the Combined Authority. The Chair reminded the meeting that the Parish Council had agreed to take on the cleaning of any toilets provided.

General Progress, position and Programme - Phase 2

JH reported on the process of following up owners to get them to make choices on the options provided by Harris Irwin. JH further outlined the intended programme with a view to a target start on site in June.

Annual Evaluation – Reporting

JH advised that Geonomics had completed their Annual Evaluation and would be reporting to the March Board meeting.

Activity Statements

Activity Statement 2 – Boroughgate Interpretation Panels - JH reported that a design meeting was held on-site on January 25th. It is hoped to bring the proposed designs to the March Board with a view to installing the panels by Easter (April this year).

Activity 3 – Recorded Memories Project – JH reported that five interviews had been despatched for Transcription.

Activity Statement 4 – Further bid – A programme for Tranche 4 will be outlined at the next Board Meeting.

Activity Statement 5 - Skelton Heritage Booklet – PA reported that the History Group had set up a sub-group and that the extension of the Project programme would be helpful.

Activity 8 – Mosaic Trail Phase 2 – Report on Progress- JM reported as follows: i) Listed Building consent had been granted; ii) Access to Boroughgate via South. Terrace – A number of Volunteers had largely cleared the footpath route; iii) the location for the HLF commemorative mosaic and partner panel has still to be determined and agreed with HLF.

6. Finance Report

JH circulated two versions of the Financial Report to 31.1.19. Both indicated The same movements in spending for the last month. However, Report 31 was based on the original Budget and Report 31A indicated the changed budget. Spending had reached £665,714. RCBC has contributed £144,907 to date and was currently carrying an additional £150,503 in cash flow support to the Project. Non-Cash contributions stood at £11,610 and volunteer time at £151,965.

PB moved thanks to JH, RL and LK for resolving the Budget.

7. Programme Action plan – Monthly Rolling Programme – JH circulated a revised Programme running up to May 2019.

8. Items for Report, Endorsement or Decision

There were none

9. Website Update

PA reported that use of the site during the month had been largely flat. Since its inception the website had been visited by people from 29 different countries. PA would provide a list to JH to submit to HLF.

10. Risk Register had been

Quadriga had now been paid and an amended contract issued by RCBC.

11. Any Other Business

There was none.

12. Date of Next Meeting

The next meeting will be on 13th March 2019 - 2.00 pm in the Skelton Civic Hall.

The meeting closed at 15.20