



## **SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD**

Minutes of a Meeting of the Partnership Board held on Wednesday 13<sup>th</sup> March 2019 in Skelton Civic Hall

**Present:** Angus McDonald (Chair), Peter Appleton (Methodist Church Representative, Vice-Chair), Rita Lawson (Tees Valley Rural Community Council), Pam Batts (Skelton Villages Civic Pride & Lead Applicant), Audrey Kirby (Parish Church Representative), Julia Hedges (Skelton Villages Civic Pride), Anthony Wharton (Skelton and Gilling Estates), Janice Wilson (Skelton Villages Civic Pride), Jo Mead (Community Development Officer, R&CBC) and Lawrence Kerrigan (Place Investment Officer, R&CBC).

**In Attendance:** John Haw (Project Manager); Robin Daniels (Tees Archaeology) – For Item 4; Geoff Edge (Geonomics) – For Item 5

- 1. Apologies:** Dr Michael Betterton (Residents Representative)
- 2. Minutes of the previous meeting on 13<sup>th</sup> February 2019**

The minutes of the previous meeting were agreed.

### **3. Matters arising not covered on the Agenda**

PB reported that SVCP had received a grant of £896.23 from Skelton Neighbourhood Action Partnership (Councillors Funds) towards further works on “The Hills”.

### **4. Activity Statement - Presentations**

Robin Daniels of Tees Archaeology presented to the Board on three items.

Activity 1 – Boroughgate

RD indicated that the Report on the excavations was largely written. Reports back from experts on various “finds” were still awaited. When completed, the Report would be circulated for comment. It was proposed to hold an afternoon guided walk on the Boroughgate site, followed by an evening public

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**Funding raised by  
The National Lottery**  
and awarded by the Heritage Lottery Fund



lecture to be held at North Skelton Village Hall. The provisional date for this was Wednesday 5<sup>th</sup> June 2019.

#### Activity 2 – Interpretive Panels

RD presented the latest designs for the Panels. Comments were made and noted and RD agreed to circulate the final designs for further comment.

#### Activity 3 – Recorded Memories

RD reported that the first transcriptions should be available around the end of March.

#### Activity 4 – Snapshot in Time

The fourth tranche would be held between the 16<sup>th</sup> and 20<sup>th</sup> September this year. It was hoped to include buildings within the Caste grounds.

### **5. Annual Evaluation Report**

GE summarised the Project's progress against targets set at the beginning and against the four output measures. He referred to the success in negotiations on various issues with HLF. He expressed concerns regarding the failure of the Co-op to engage with The Project. He also indicated the importance that local people attached to the car park/mud patch. He advanced the view that economic outputs might well be affected by macro-economic issues well outside the control of the Project.

After discussion, the Board accepted the report for onward submission to HLF.

### **6. Activity Statement – Other**

#### Activity Statement 5 - Skelton Heritage Booklet – Progress

PA reported a 2<sup>nd</sup> meeting of the History Group had been held to discuss this. Sections of the work had been “farmed out” to individuals & pairs to progress.

#### Activity Statement 8 – Mosaic trail Phase 2 - Report on Progress

JM reported that the remaining mosaics should be erected before the month's end. 16<sup>th</sup> March was the expected date for repair of the garage fence. There was a discussion on locations for the HLF & Project Partners mosaics, pending the HLF visit in the forthcoming week.

## **7. HLF Issues**

Materials Concerns – Status report

JH reported that there was no change since the last Board meeting.

## **8. Action Reports**

Public Realm – The Hills

As reported above, the proposed scheme amendments were part funded. Any proposed revisions to planting would need to go to RCBC for approval. PB announced her intention to write to the Egg Cup Farm owner

### **Building Façade Works Phase 1**

Contract Progress & programme Issues

JH reported on the remaining Phase 1 snagging issues, which were expected to be resolved shortly. JH advised the board that it was his intention that further interaction with the owner of 115 and 117 High Street would be in writing.

On 79 High Street, JH reported speedy progress and that the state of the brickwork beneath the render was excellent. Planning consent had been granted and a Highway stopping up order was awaited.

### **Building Façade Works Phase 2**

General Progress, position and Programme

JH reported on the progress – in particular that surveys had now been carried out by Harris Irwin on a significant number of properties and that planning applications were in preparation for some. JH and LK indicated to the Board the recent changes in RCBC procurement rules, which were particularly aimed at local and regional sourcing.

JH reported there had been no further contact from the Co-op. PB asked the Board to record its concern over the lack of response from the Co-op.

## **9. Finance Report**

JH circulated Financial Report No. 32 to 28.2.19. Spending had reached £674,573. RCBC has contributed £126,287 to date (down from the previous month as the owner costs for 115, High Street had been transferred to cash flow support) and was currently carrying an additional £57,120 in cash flow support to the Project. HLF grant payments had increased to £435,388. Non-Cash contributions stood at £12,026 and volunteer time at £154,720.

## **10. Programme**

Programme Action plan – Monthly Rolling Programme to June 2019.

JH introduced the report, again referring to RCBC rule changes and consequent tendering issues.

## **11. Items for Report, Endorsement or Decision**

There were none

## **12. Website Update**

PA reported that use of the site during the month had quiet. He had completed all updates. Any Board member wanting changes or amendments to the site should advise JH.

## **13. Risk Register**

There were no items to add.

## **14. Any Other Business**

There was none.

## **15. Date of Next Meeting**

The next meeting will be on 10<sup>th</sup> April 2019 - 2.00 pm in the Skelton Civic Hall.

The meeting closed at 15.25