



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 10th April 2019 in Skelton Civic Hall

Present: Angus McDonald (Chair), Peter Appleton (Methodist Church Representative, Vice-Chair), Pam Batts (Skelton Villages Civic Pride & Lead Applicant), Audrey Kirby (Parish Church Representative), Anthony Wharton (Skelton and Gilling Estates), Janice Wilson (Skelton Villages Civic Pride), Dr Michael Betterton (Residents Representative), Jo Mead (Community Development Officer, R&CBC) and Lawrence Kerrigan (Place Investment Officer, R&CBC).

In Attendance: John Haw (Project Manager)

1. Apologies:

Rita Lawson (Tees Valley Rural Action), Julia Hedges (Skelton Villages Civic Pride)

2. Minutes of the previous meeting on 13th March 2019

The minutes of the previous meeting were agreed.

3. Matters arising not covered on the Agenda

There were none.

4. HLF Issues

Monitoring meeting, 20th March 2019

JH reported on the meeting, attended by Ivor Crowther. The meeting was advised of the structural changes within HLF, including the absorption of the North East Region into a new Northern Area. In addition to discussion updating HLF regarding Project progress, there was discussion on potential locations for the HLF mosaics. Following a site visit, a preference was expressed that the first mosaic be located on the Coniston Road face of 79,

www.skeltontownscapeheritage.org.uk

**Funding raised by
The National Lottery**
and awarded by the Heritage Lottery Fund



High Street. Location of the second HLF mosaic would await progress with Phase 2.H

HLF Materials Concerns – Status report

JH indicated that there was no change from the previously reported position.

5. Action Reports

Public Realm – The Hills

Further progress would now be considered by SVCP. PB reported she had written to the owner of Egg Cup Farm regarding the hedge. Having secured Councillor's Funding, SVCP would consider at their meeting to be held on 15th April whether to make up the total required from Daffodil Sunday receipts. In terms of implementation of the design, it was noted that RCBC had expressed concern over the width of edging material. PB further reported that any proposed planting scheme would be submitted for Project and RCBC consideration. JM reported that delivery of the new Bin was reet.

Building Façade Works Phase 1 - Contract Progress & Programme Issues – snagging & 79, High Street

JH gave an update on outstanding snagging: 72 High Street required further external painting; there still appear to be issues with the roller shutter at 83, High St; The meter box at 89 High Street and the side boards at 103, High Street had been completed; making good of 1st floor window plastering at 109, High Street was still to be completed as was the new floor covering, scheduled for 23rd April.

79 High Street has been well received. Work to renovate the bay on the Coniston Road side will largely complete the work.;

115 & 117 High Street – a draft response is being considered by RCBC lawyers.

Building Façade Works Phase 2 - General Progress, Position & Programme

JH reported on the agonisingly slow progress with assembling Phase 2 and the difficulties in getting owners to make decisions on preferences.

There had been no further response from the Co-op. There were positive comments on the re-branding at Loftus. The Board were anxious that a way be found to engage with the Co-op.

Activity Statement

Activity Statement 2 – Boroughgate Interpretation Panels - Report on Progress

The latest amended version of the Boards was circulated and received positively

Activity Statement 3 – Recorded Memories - Report on progress

The first transcripts were awaited. PA asked that they be sent to the History Group once received.

Activity Statement 5 - Skelton Heritage Booklet

PA reported that the History Group was currently working to up chapters based on the Project structure. A meeting was to be held in two weeks' time to review progress. It was hoped to target publication in new year.

Activity Statement 8 – Mosaic trail Phase 2 - Report on Progress

JM reported that Phase 2 was practically complete, bar the Boroughgate mosaic. A range of older mosaics were up up bar the one for the Barbers at 119, High Street. It was hoped to replace the "Newsagent" mosaic back onto 79, High Street. The location of the HLF mosaics and the Partner Panel was discussed. The final Trail Leaflet will be worked on by JM and the History Group.

6. Financial Report - Financial Report No. 33 to 31st March 2019

JH circulated Financial Report No. 323 to 31.3.19. Spending had reached £677,398. RCBC has contributed £126,826 to date and was currently carrying an additional £65,376 in cash flow support to the Project. Non-Cash contributions stood at £12,486 and volunteer time at £157,080.

7. Programme

Programme Action plan – Monthly Rolling Programme to July 2019.

JH introduced the report, drawing attention to predicted delays in Phase 2.

8. Items for Report, Endorsement or Decision

There were none

9. Website Update

PA reported that use of the site during the month had been relatively quiet but with a slight upturn from the previous month.

10. Risk Register

There were no items to add.

11. Any Other Business

There was none.

12. Date of Next Meeting

The next meeting will be on 16th May 2019 - 2.00 pm in the Skelton Civic Hall. Members were reminded that this will be the Annual General Meeting.

The meeting closed at 15.00