



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 15th
January 2020 in Skelton Civic Hall

Present: Angus McDonald (Chair), Pam Batts (Skelton Villages Civic Pride & Lead Applicant), Peter Appleton (Skelton History Group, Vice-Chair), Janice Wilson (Skelton Villages Civic Pride), Julia Hedges (Skelton Villages Civic Pride), Dr Michael Betterton (Residents Representative), Anthony Wharton (Skelton and Gilling Estates), Jo Mead (Community Development Officer, R&CBC) and John Newman (Business Representative)

In Attendance: John Haw (Project Manager)

1. Apologies:

Lawrence Kerrigan (Place Investment Officer, R&CBC), Rita Lawson (Tees Valley Rural Action) and Gina McMahon (Methodist Church Representative).

2. Minutes of the previous meeting on 12th December 2019

The minutes of the previous meeting were agreed.

3. Matters arising not covered on the Agenda

Item 10 – AOB: PB advised the Board that it was hoped to add lit Christmas trees to the High Street for 2020

4. Report on NLHF Monitoring Meeting, 14th January 2020

RL and LK had been unable to attend the Monitoring Meeting, held the previous day. JH and PB reported that the meeting had been largely positive. NLHF had been advised that the latest Claim would be submitted to them shortly. An update on Phase 2 was given. NLHF queried how long the contractor price would be held, given the delay since contractor selection. NLHF requested that a revised budget to the end of 2020 be submitted to them. They were advised of the possibility of the Wharton Arms being brought forward again and indicated that they would need a proposal to consider.

www.skeltontownscapeheritage.org.uk

**Funding raised by
The National Lottery**
and awarded by the Heritage Lottery Fund



5. Action Reports

Public Realm

The Hills

PB reported on the sterling work of the Volunteer Team, who had now laid the membrane. They would be providing a budget to SVCP for materials such as compost/soil improvers. It was noted that no invoice had yet been received from RCBC for the stone edging work.

The “Mud Patch”

JH read from an update provided by LK. There are still ongoing proposals to push on the development of the car parking. The RCBC Highways Team are formulating more detailed drawings, looking at the technical requirements and arranging for a topographical survey to be undertaken on the site. As part of this information gathering work, LK has been asked to organise an internal meeting with key officers and some of the elected members (Cllr Foggo) to keep them updated. A date for this meeting is likely to be within the next two weeks

Building Façade Works Phase 1

(Omitted on the grounds of commercial confidentiality)

Building Façade Works Phase 2

Progress with Legal Agreement.

JH reported that Agreements were still awaited from response was still awaited in respect of 85, 97 and 105, High Street. NHLF had agreed to the approach in respect of 91 and 93, High Street and the form of agreement was being considered by RCBC legal staff.

Contract, Contractor & Programme Issues

The building contract has not yet been signed which meant that it was unlikely that a start could be achieved until late February 2020.

Wharton Arms

JH reported that a meeting had been arranged with the new tenants for the next week to discuss the possibility of support from the Project. The lease length would be clarified.

Activity Statement

Activity Statement 1 – Tees Archaeology Overall Final Report

JH had circulated the report for comment by Bard Members and the History Group. It was agreed that any comments should be passed to JH.

Activity Statement 5 - Skelton Heritage Booklet – Report on Progress

PA reported that work on all chapters was moving forward

Activity Statement 8 – Mosaic trail Phase 2 - Report on Progress

JM reported that both the A3 and A4 leaflets had now been issued to the participating schools.

6. Financial Report - Financial Report No. 42 to 31st December 2019

JH circulated Financial Report No. 42 to 31.12.19. Spending had reached £875,709. RCBC has contributed £163,137 to date and was currently carrying an additional £51,110 in cash flow support to the Project. NLHF Grant received had reached £583,279, 61% of the expected total. Non-Cash contributions stood at £15,436 and volunteer time at £208,415.

Note: the figure in the minutes for 12th December 2019 for RCBC cashflow support of £452,941 should have read £52,941.

It was suggested that the funding raised for the Christmas lights should be recorded as match funding. It was noted that a budget to the end of 2020 would be submitted to NLHF.

7. Programme

Programme Action Plan 40 –Monthly Rolling Programme to April 2020

JH introduced the report, once again drawing attention to the impact of delay upon the projected programme for Phase 2.

8. Items for Report, Endorsement or Decision

There were none

9. Website Update

PA reported that a slowing down in visits, pending formal announcements on Phase 2.

10. Risk Register

The delay in Agreement signing may need recording in the Risk Register if no progress is made.

11. Any Other Business

1. PB reported that SVCP has lost its contractor for plants due to retirement. A new contractor would be needed. Transport for plants would also be required and Board Members were asked to pass any ideas to PB

2. JH reported that a meeting with Geonomics to discuss the Year 3 Project Evaluation was to take place on 21st January 2020.

12. Date of Next Meeting

The next meeting will be on 12th February 2020 - 2.00 pm in the Skelton Civic Hall.

The meeting closed at 15.15.