



SKELTON TOWNSCAPE HERITAGE PARTNERSHIP BOARD

Minutes of a Meeting of the Partnership Board held on Wednesday 12th
February 2020 in Skelton Civic Hall

Present: Angus McDonald (Chair), Pam Batts (Skelton Villages Civic Pride & Lead Applicant), Peter Appleton (Skelton History Group, Vice-Chair), Janice Wilson (Skelton Villages Civic Pride), Julia Hedges (Skelton Villages Civic Pride), Dr Michael Betterton (Residents Representative), Anthony Wharton (Skelton and Gilling Estates), Gina McMahon (Methodist Church Representative), Lawrence Kerrigan (Place Investment Officer, R&CBC), Jo Mead (Community Development Officer, R&CBC) and John Newman (Business Representative)

In Attendance: John Haw (Project Manager)

1. Apologies:

Rita Lawson (Tees Valley Rural Action)

2. Minutes of the previous meeting on 15th January 2020

The minutes of the previous meeting were agreed.

3. Matters arising not covered on the Agenda

Item 11.2 – It was agreed to invite Geoff Edge of Geonomics to present the Year 3 Project Evaluation to the Board.

4. Action Reports

Public Realm

The Hills

PB that the Volunteer Team had now submitted SVCP a list of extra materials to complete the work. It was noted again that no invoice had yet been received from RCBC for the stone edging work.

www.skeltontownscapeheritage.org.uk

**Funding raised by
The National Lottery**
and awarded by the Heritage Lottery Fund



The “Mud Patch”

LK reported that a Site meeting had been held with Ward Councillors. Basic designs for a car park of between 23 and 29 spaces had been produced and submitted to RCBC Highways for costing. It had been established that no planning consent will be required for the work. Further Site Investigation work would be required. Funding was still conditional upon a successful bid to the TVCA Tourism Support programme. No provision was currently envisaged for a toilet block.

Building Façade Works Phase 1

End of Defects Period issues

The end of defects period is 27th March for all but 79, High Street which is June. It is proposed to meet in March with the professional team to inspect.

(Balance omitted due to commercial confidentiality).

Building Façade Works Phase 2

Current Position.

JH reported on the current position

(Balance omitted due to commercial confidentiality)

The Board expressed the hope that progress towards an imminent start on site would be achieved before the next meeting in March.

Co-op Issues

JH reported that it was now unlikely that reviews being carried out by the Co-op into both Food store re-branding and the future of the Co-op funeral service would be resolved within the remaining Project timescale.

The Board agreed that JH should now write to the Co-op expressing that, regretfully, the monies earmarked to support possible Co-op improvements in Skelton would now be re-allocated to other elements of Phase 2.

Wharton Arms

JH reported that he had submitted preliminary proposals and costings to the National Heritage Lottery Fund for their consideration.

Activity Statement

Activity Statement 1 – Tees Archaeology Overall Final Report

JH asked that any comments should be passed to him by Friday 14th February.

Activity Statement 5 - Skelton Heritage Booklet – Report on Progress and Programme

PA reported that the History Group had received drafts of four sections, with two more expected by end of the month.

It was agreed that JH would circulate a suggested timetable for next month's Board.

5. Financial Report - Financial Report No. 43 to 31st January 2020

JH circulated Financial Report No. 43 to 31.1.20. Spending had reached £880,128. RCBC has contributed £163,981 to date and was currently carrying an additional £54,690 in cash flow support to the Project. NLHF Grant received had reached £583,279, 61% of the expected total. This would increase following payment of the last quarter claim. Non-Cash contributions stood at £15,827 and volunteer time at £211,655.

6. Programme

Programme Action Plan 42 –Monthly Rolling Programme to May 2020

JH introduced the report, once again drawing attention to the impact of further delay upon the projected programme for Phase 2.

7. Items for Report, Endorsement or Decision

The Board agreed the following dates for future meetings:

11th March 2020.

15th April 2020. (PA's apologies for this were noted)

13th May 2020. (JN's apologies for this were noted)

10th June 2020 (JuH's apologies for this were noted)

8. Website Update

PA reported that interest was slack and steady, pending formal announcements on Phase 2.

9. Risk Register

JH reported that Risk Register 22 now reflected the delays to Phase 2. Consideration should be given to adding the Co-op situation as a risk

10. Any Other Business

1. PB reported that Daffodil Sunday would be held on 29th March. SVCP would be providing refreshments between 12 and 3 at the De Brus Centre.

11. Date of Next Meeting

The next meeting will be on 11th March 2020 - 2.00 pm in the Skelton Civic Hall.

The meeting closed at 15.04.